

Paramount Unified School District



15110 California Avenue, Paramount, California 90723-4378
(562) 602-6000 Fax (562) 602-8111

BOARD OF EDUCATION

VIVIAN HANSEN
President
SONYA CUELLAR
Vice President
ALICIA ANDERSON
Member
LINDA GARCIA
Member
TONY PEÑA
Member
RUTH PÉREZ
District Superintendent

STUDY SESSION OF BOARD OF EDUCATION

MINUTES August 6, 2018

The meeting was called to order at 5:02 p.m. by President Vivian Hansen in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Roll Call

Trustee Vivian Hansen
Trustee Sonya Cuellar
Trustee Alicia Anderson

Trustee Linda Garcia - ill
Trustee Tony Peña - ill

Administrators Present

Ruth Pérez, Superintendent
Ruben Frutos, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Ryan Smith, Assistant Superintendent-Secondary Educational Services
David Daley, Director-Special Education
Jessie Flores, Interim-Director-Safety & Security
Greg Francois, Director-Secondary Education
Renée Jeffrey, Director-K-5 School Support & Innovative Programs
Scott Law, Director-Facilities and Projects
Manuel San Miguel, Director-Student Services
Beatriz Spelker-Levi, Director-Personnel
Chris Stamm, Director-Student Nutrition Services
Jim Wolff, Director-Technology

Approve Study Session
Agenda August 6, 2018
1.281

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 3-0 to approve the agenda of the Study Session of August 6, 2018.

Ayes: 3 – Trustees Anderson, Cuellar, Hansen

HEARING SECTION

There were no speakers during the Hearing Section.

General Services

Planning for the Future –
Potential District Initiatives

Superintendent Pérez and the Executive Cabinet presented the Board with information related to the planned professional development, potential initiatives and/or programs that can enhance safety of students and improve office efficiencies.

Dr. Debbie Stark, Assistant Superintendent-Educational Services provided the Board with information on planned professional development for 2018-19.

Why professional development?

California has implemented large scale educational changes in the last five years, including:

- ✓ New Standards in Language Arts, Math, ELD, Science; a new State Framework in History Social Science.
- ✓ New State Accountability Measures: SBAC, ELPAC, College and Career Indicator.
- ✓ Assessments are more academically challenging, requiring extensive writing and complex reasoning.

Summer Professional Development

- Summer months are fully utilized to offer professional development.
- In June and August, 45 days of professional development offered for K-5 and 6-8 teachers; a total of 430 sign ups.
- Topics included: math, science, history social science, AVID, TK/Preschool Math, New Teacher Institute, Co-Teaching for New Special Ed. Teams.

K-5 Professional Development 2018-19

Literacy/ELD

- To customize professional development to each school's needs, schools will select from a menu of topics that address literacy and ELD.
- Sessions will take place after school (D-days).

Math

- Cognitively guided instruction in math expands to include two grade levels at each school.
- Two days of professional development provided in summer; two days follow up for these teams.
- Fractions Institute for grades 3-5.

Science

- One day science institute for each grade, K-5, offered in summer; 220 teachers participating.
- One day follow up for all 5th grade teachers in 2018-19.

6-8 Professional Development

Language Arts/ELD and Math:

- To customize professional learning based on each school's needs and to minimize out of class time, ELA/ELD and math professional learning will take place on site at each middle school.
- ELA/ELD teachers will participate in a half day session on site; math teachers will participate in a half day session on the same day (AM/PM).
- Topics for ELA and math will be focused on each school's needs and will include planning a common lesson and/or analyzing student work as evidence of learning.

History Social Science

- New textbooks and new Framework emphasize literacy and inquiry; first new adoption in 12 years.
- Three day institute provided in August.
- One day follow up for teachers provided during the school year.

Science

- One day summer science institute focused on NGSS implementation for each grade level.
- An additional day will be provided during the school year.

9-12 Emphasis

- Getting Curriculum Specialists Onto Sites
- Embedding PD into collaboration time
- After school workshops and seminars
- Weekend opportunities
- Online opportunities – e.g. Google Certification

9-12 PD: ELA

- CEL: 10 Follow up Days
- ELA CADT Team Meetings: 13 days across grade levels
- Thinking Maps for new teachers: 1 Day
- Newcomer and Sheltered ELD training: 4 Sessions
- New English 3D Teachers: 6 Coaching Sessions
- How to Teach a Novel: 2 Days

9-12 PD: Math

- TDG Studio Cycle: 8 Total Days (4 for Group A, 4 for Group B)
- Algebra 1/Geometry Institute: 2 Days
- Financial Applications New Adoption: 2 Days
- CADT Team Meetings: 3 Days
- IMP: 3 Days
- Carnegie: Pending TBD
- Tech Smart: Pending TBD

9-12 PD: Science

- CHYA (Health)
- CADT Team: 7 Days with Bio, 8 Days with Chem and 7 Days with Physics

9-12 PD: Social Studies

- New Adoption Make-up Training: 1 day
- New Textbook Adoption Support: TBD

Parchment Partnership

Dr. Ryan Smith, Assistant Superintendent-Secondary Educational Services provided the Board with information on Parchment partnership.

Currently in the District, in order to receive transcripts, students and alumni must fill out a form and pay an applicable fee; after this, the request must be processed by hand - i.e. printed, stamped officially, sealed, and mailed. This process takes significant time and is costly. Parchment provides a service that sends our transcripts to colleges, universities, and other institutions around the world electronically, resulting in a transcript request and fulfillment process that literally takes minutes and is secure.

The partnership is free. There is a one-time cost of \$2,500 for one day of training for registrars and administrators that is conducted on site. Current students would receive 4 transcripts for free (they currently receive 2 for free), which is more than enough. In the event, a student needs more, there would be a fee of \$3.75 for each additional transcript plus any district surcharges. Alumni would pay \$3.75 per transcript

plus any district surcharges. Currently, we charge \$5 for additional transcripts for current students and alumni. Our registrars love this idea and are fully supportive. They have been looking for an alternative to the cumbersome and inefficient processing of transcripts by hand for some time. They welcome this new partnership. If approved by the Board, a training date will be set up for registrars in September or October, and begin implementation.

Gaggle – Safety Management

Mr. Ruben Frutos, Assistant Superintendent-Business Services provided information on Gaggle-Safety Management System.

Gaggle Safety Management system combines learning technology with expert Safety Representatives who review content 24.7 to assure students are safe. Millions of inappropriate words and images in student email, email attachments and shared files lead to thousands of warnings sent to school district administrators and law enforcement every year. A pilot program for 2018-19 is recommended at Jackson School.

Based on the services used, the pilot cost will be around \$5,600. The typical license is between \$4 and \$7 per student depending on the services provided, such as Gaggle Safety Management for e-mail and/or for Office 365.

School personnel as well as Technology and Safety and Security staff will coordinate and work together with Gaggle to respond to the content review provided by Gaggle. The District Safety Committee met and reviewed the Gaggle application. Their recommendation included implementation primarily in the lower grades as high school communications through social media are not captured by Gaggle's review systems. Committee members also consulted with other districts that have successfully used the Gaggle system. The pilot program at Jackson School can be fully implemented in the 2018-19 school year. If approved by the Board, the contract and timelines will be finalized with Gaggle and District staff will collaborate with Jackson School staff to develop and implement the application.

Cosmetology Program - Partnership with Compton College

Mr. Ruben Frutos, Assistant Superintendent-Business Services provided information on Cosmetology Program Partnership with Compton College.

District staff has been working with Compton College on the development of plans for offering a Cosmetology program at the Adult School. Phase 1, Cosmetology Year 1, hosted at Paramount Adult School during the 2018-19 school year. PUSD will provide facility and renovation work for the cosmetology program. Compton College will provide instructional staff and has offered to provide the cosmetology equipment for the facility. This offering aligns with action 2 of LCAP Goal 2, Create new CTE courses and pathways to increase career readiness and graduation rate.

First year program costs are estimated at \$62,000 which include power and water service for the Year 1 classroom in the Adult Education

facility. Additional costs will be analyzed and presented for Board consideration and approval for the development of the permanent program and facilities.

District staff will work collaboratively with Compton CCD staff on the development and implementation of the program. Site and District instructional staff will be directly involved with the instructional program, while administrative service staff will provide support for facilities and business services. Paramount Adult Education facility will host the program. Advanced planning has begun for the development of a permanent location to host the full program. These plans will be developed for Board consideration and approval. For the first year (2018-19), PUSD will recondition room to provide facilities for Year 1 program.

District staff has been working with the Adult Education administrative team as well as Compton College staff to evaluate the Cosmetology program development. After careful consideration, the team proposes the program to start in the Spring with Cosmetology Year 1.

Staff will work on the reconditioning of the Adult Education rooms identified to start the program in the Spring. Additionally, staff will begin the planning process for the permanent facility for Board review and approval, as well as the development of the necessary contracts and curriculum documents.

ADJOURNMENT

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 3-0 to adjourn the Special meeting of the Board of Education held on August 6, 2018 at 5:48 p.m.

Ayes: 3 – Trustees Anderson, Cuellar, Hansen

Absent: 2 – Trustees Garcia, Peña

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk